

Alcohol Licenses (Pouring Permits)

Please contact the Revenue Collection Department Operations Manager Nathan Holder at 404-637-0484 or via email at nathan.holder@brookhavenga.gov.

Animal Control

The City of Brookhaven will continue to be served by DeKalb County Animal Services. Please call 404-294-2996 for further information.

Arborist

Please contact Howard Koontz in the Planning Department at 404-637-0564 or email at howard.koontz@brookhavenga.gov for guidance on tree removal requirements in the right-of-way in the City.

Building and Development

Building permits and all related permits are obtained through the Community Development Building Department. Applicable forms and information may be found on the Community Development web page. To submit a permitting application, please bring required materials and payment to Brookhaven City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA, 30338. For more information or assistance please call Building Official Michael Nier at 404-637-0568 or via email at michael.nier@brookhavenga.gov.

Bus Information

Metropolitan Atlanta Rapid Transit Authority (MARTA) bus and rail service is available in the City of Brookhaven. Please visit www.itsmarta.com to access schedules, route maps and fare information.

Business Licenses (Occupational Tax Certificates)

New or renewal business occupational tax certificates in Brookhaven are obtained through the Revenue Collection Department. All businesses currently operating within the City of Brookhaven will renew their license (Occupational Tax Certificate) with the City of Brookhaven. Applicable forms and information may be found on the Finance & Administration web page. To submit an application for a business license, please bring required materials and payment to Brookhaven City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA, 30338. For more information or assistance please contact Operations Manager Nathan Holder at 404-637-0484 or via email at nathan.holder@brookhavenga.gov.

Carry Permits

Georgia law requires that you apply for a Weapons Carry License in the county where you presently reside. If your current address is not on your identification, you must provide a current utility bill (water, light or gas) or lease to prove your current address. For more information, visit: http://web.co.dekalb.ga.us/probate_court/pdf/PistolLicenseInfo.pdf.

Car Tag

Please see Vehicle Registration

Certificates of Occupancy

All occupancies of both residential and commercial structures require a valid Certificate of Occupancy (CO). A final inspection memo or sign off from the Fire Marshall's office is not sufficient to occupy a commercial building or space, including tenant finishes. Please be advised that requests for COs must be made at the offices of the Community Development Department and may require up to one week to complete. Applicants should visit Brookhaven City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA, 30338. For more information or assistance, please contact Nathan Holder at 404-637-0484 or via email at nathan.holder@brookhavenga.gov.

City Council

The City of Brookhaven is divided into four council districts (a map of the City is available on this website).

- District 1: Rebecca Chase Williams
- District 2: Jim Eyre
- District 3: Bates Mattison
- District 4: Joe Gebbia

For more information including contact information and a list of upcoming council meetings, visit the City Council page.

City Council Meetings

City Council meetings are held on the second and fourth Tuesdays of each month at 7 p.m. (locations are available on the "Calendar and Agendas" page). Meetings are open to all members of the public. For more information or directions, please call 404-637-0500.

City Hall

The temporary Brookhaven City Hall is located at 200 Ashford Center North, Suite 150, Dunwoody, GA, 30338.

City Limits

Please visit our “Brookhaven City Map” page for City boundaries.

Code Compliance

The goal of the City of Brookhaven Code Compliance Department is to ensure property maintenance and land use compliance. Resident reports of code violations help City staff respond to violations such as illegal dumping, accumulation of debris, abandoned vehicles and trash in front yards. For more information or assistance, please contact Code Compliance Manager Raoul Newman at 404-637-0570 or via email at raoul.newman@brookhavenga.gov.

Court Services

The City is in the process of establishing a Municipal Court. For more information or assistance please contact Deputy City Manager JD Clockadale at 404-637-0462 or via email at jd.clockadale@brookhavenga.gov.

Dead Animal Removal

To report a dead animal in the right-of-way within the City of Brookhaven, please contact DeKalb County Sanitation at 404-294-2900.

Demolition Permit

A demolition permit is required before the destruction of any structure. Applicable forms and information may be found on the Community Development web page. To submit a demolition permit application, please bring required materials and payment to Brookhaven City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA, 30338. For more information or assistance please call Building Official Michael Nier at 404-637-0568 or via email at michael.nier@brookhavenga.gov.

Demonstrations (Picketing)

To hold a public demonstration in the City of Brookhaven, a Special Event Permit Application must be submitted. The application should be submitted to the City at least 60 days prior to the proposed event. For more information about holding your special event in the City of Brookhaven, please contact Interim Community Development Director Kevin Mcomber at 404-637-0562 or via email at kevin.mcomber@brookhavenga.gov.

Digging (Private Property)

Before beginning any digging, please contact Interim Community Development Director Kevin Mcomber at 404-637-0562 or via email at kevin.mcomber@brookhavenga.gov. You may also visit the Community Development Department located in City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA 30338.

Driver's Licenses

The Georgia Department of Driver Services issues driver's licenses for all residents of the state. For information on driver services, please call 770-551-7371 or 678-413-8400 or visit <http://www.dds.ga.gov/>.

Education

Brookhaven residents attend public schools within the DeKalb County School system. Brookhaven is served by four public elementary schools and one public high school. In addition, the residents of Brookhaven have easy access to many private schools in the Metro Atlanta area. For more information about public schools in Brookhaven, please visit www.dekalb.k12.ga.us.

Emergency Services

In an emergency, call 911. The City of Brookhaven will continue to be served by DeKalb County emergency services. For more information on these Departments, please visit DeKalb County [Fire](#) Department and DeKalb County [Police](#) Department. The City will assume police services sometime in the near future.

Fence Permit

A permit must be obtained before a fence is constructed on property within the City. Please contact Interim Community Development Director Kevin Mcomber at 404-637-0562 or via email at kevin.mcomber@brookhavenga.gov. You may also visit the Community Development Department located in City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA 30338.

Fire Stations

The DeKalb Fire Department was founded in 1937 and now the men and women currently rank 10th in the nation as the busiest Department and provide services to approximately 700,000 residents. The City of Brookhaven receives its main service from DeKalb Fire Station 2 at 1316 Dresden Drive. The station is equipped with two engines, two trucks and two advanced life support rescue units. There are also two additional DeKalb Fire Stations in close proximity to the City. To view the location of these stations, please visit the City map on this website.

Garage Sales

Garage sales do not require permits.

Garbage (Waste Collection)

The City of Brookhaven does not provide trash collection services for residents. This service is provided by DeKalb County. For more information or assistance, please contact DeKalb County Sanitation.

DeKalb County Sanitation Division
3720 Leroy Scott Drive
Decatur, GA30032
(404) 294-2900

Hours:

Administration Building: 7:00 a.m. - 6:00 p.m.

Call Center: 7:00 a.m. - 6:30 p.m.

Georgia Department of Transportation (GDOT)

www.dot.state.ga.us

Haulers, Solid Waste

Please see Garbage (Waste Collection)

Illegally Parked Vehicles

All vehicles in the City of Brookhaven are required to be parked on all-weather surfaces. The City's Division of Code Compliance can address issues involving illegally parked cars. Please contact Code Compliance Manager Raoul Newman at 404-637-0570 or via email at raoul.newman@brookhavenga.gov.

Inspections, Building

Building inspections are performed by the Community Development Building Department. For more information or assistance please call Building Official Michael Nier at 404-637-0568 or via email at michael.nier@brookhavenga.gov.

Junk Vehicles

Any vehicle missing one of the following is considered a junk or salvaged vehicle: current registration, license plate with current decal, proof of liability insurance or drive train component. To report junk vehicles or any other code violations, please contact Code Compliance Manager Raoul Newman at 404-637-0570 or via email at raoul.newman@brookhavenga.gov.

Library

The Brookhaven Library, a DeKalb County Public Library, is located at 1242 N. Druid Hills Rd., NE, Atlanta, GA 30319. For more information, please call 404.848.7140. Hours of operation are as follows:

- Mon, Tue: 11 a.m.- 8 p.m.
- Wed, Thu: 11 a.m.- 5 p.m.
- Fri, Sat, Sun: Closed

License, Marriage

DeKalb County Probate Court issues marriage licenses. For more information, visit, http://web.co.dekalb.ga.us/probate_court/index.html.

Licenses, Alcohol

Please see Alcohol Licenses (Pouring Permits)

Licenses, Business

Please see Business Licenses (Occupational Tax Certificates)

Licenses, Liquor

Please see Alcohol Licenses (Pouring Permits)

MARTA (Metropolitan Atlanta Rapid Transit Authority)

Metropolitan Atlanta Rapid Transit Authority (MARTA) bus and rail service is available in the City of Brookhaven. For more information, please visit www.itsmarta.com.

Mayor

The Mayor of the City of Brookhaven is J. Max Davis. For more information, visit www.brookhavenga.gov.

Parks

DeKalb County's Parks and Recreation is responsible for maintaining parks and providing recreation programming in Brookhaven. There are a total of 11 parks in the City. To contact Parks and Recreation administrative offices, visit <http://www.co.dekalb.ga.us/parks/pr-contact-us.html>. However, Parks will be handled by the City in the future.

Picketing

Please see Demonstrations (Picketing)

Planning and Zoning

The Planning Department within Community Development handles planning and zoning issues. For more information or assistance please contact Planner Howard Koontz at 404-637-0564 or via email at howard.koontz@brookhavenga.gov. You may also visit the Planning Department at City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA, 30338.

Police Services

The DeKalb County Police Department will continue to provide police services to the residents of the City of Brookhaven (visit the [DeKalb Police Department](#) page for more information). However, police services will be handled by the City of Brookhaven in the near future.

Pool Permits

Permits are required for all pool installations. Building permits and all related permits are obtained through the Community Development Building Department. Applicable forms and information may be found on the Community Development web page. To submit a permitting application, please bring required materials and payment to Brookhaven City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA, 30338. For more information or assistance please call Building Official Michael Nier at 404-637-0568 or via email at michael.nier@brookhavenga.gov.

Potholes

To report potholes or other road problems, please contact Carl Carver at 404-637-0540 or via email at streets@brookhavenga.gov. You may also report potholes and other road problems online through our SeeClickFix application at www.brookhavenga.gov/seeclickfix.

Property Taxes

All properties in the City of Brookhaven pay property taxes to DeKalb County, the DeKalb County School System and the City of Brookhaven. Property tax bills will continue to come from the DeKalb County Tax Commissioner's Office.

Public Demonstrations

Please see Demonstrations (Picketing)

Public Schools

Please see Education

Public Transportation

Please See MARTA

Public Works

The Public Works Department is responsible for maintaining streets, traffic signals, signs and the right-of-way in the City. The Public Works Department is also responsible for traffic engineering, transportation planning and capital improvement implementation. For more information or assistance please contact Public Works Director Richard Meehan at 404-637-0540 or via email at richard.meehan@brookhavenga.gov.

Recycling

The City of Brookhaven does not offer recycling. Contact DeKalb Recycles to get started today: 404-294-2900.

Road Repair (Sign, Signal, Right-of-Way)

See Potholes and Public Works

Schools

Please see Education

Sign Permits

Sign permits are required for most of the signs in the City of Brookhaven, both permanent and temporary. Permits are obtained through the Planning Department. For more information or assistance please contact Planner Howard Koontz at 404-637-0564 or via email at

howard.koontz@brookhavenga.gov. You may also visit the Planning Department at City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA, 30338.

Solid Waste

Please see Garbage (Waste Collection)

Special Event Permits

A special event, as defined by the City, is any activity that occurs upon public or private property that affects the ordinary use of parks, public streets, rights-of way or sidewalks, or causes an increase of more than 100 percent in average daily trips on any public street within the City. Special events may include but are not limited to such activities as arts festivals, fairs, tours, concerts, holiday celebrations, grand opening celebrations, certain business promotional events out of doors, car washes, block parties, bicycle races, runs, parades, marches and processions, motorcades, assemblies, picket lines, rallies and demonstrations. For more information or assistance, please contact Interim Community Development Director Kevin Mcomber at 404-637-0562 or via email at kevin.mcomber@brookhavenga.gov. You may also visit the Community Development Department located in City Hall at 200 Ashford Center North, Suite 150, Dunwoody, GA 30338.

Snow & Ice Removal

During City Hall operating hours (8:30 a.m. to 5:00 p.m.), please contact the Public Works Director Richard Meehan at 404-637-0540 or via email at richard.meehan@brookhavenga.gov.

If you have a snow or ice issues before or after City Hall hours, please call our 24-hour hotline at 404-637-0540 and press "1."

Storage Violations

The City's Code Compliance Department is responsible for issuing citations for code violations such as improper storage. If you would like to report storage violations or find out if what you are planning is permissible, please Code Compliance Manager Raoul Newman at 404-637-0570 or via email at raoul.newman@brookhavenga.gov.

Street Closure Permit

For partial or complete closures of any the road, please contact the Public Works Director Richard Meehan at 404-637-0540 or via email at richard.meehan@brookhavenga.gov.

Street Light Outage

If a street light is out, contact Public Works Director Richard Meehan at 404-637-0540 or via email at richard.meehan@brookhavenga.gov and staff will report the issue to Georgia Power.

Once reported, Georgia Power usually repairs these within three-five business days, weather permitting.

Trash

Please see Garbage (Waste Collection)

Trees, Blocking Road

To report downed trees blocking a roadway, please contact Public Works Director Richard Meehan at 404-637-0540 or via email at richard.meehan@brookhavenga.gov. To report a downed tree blocking a roadway before or after City Hall operating hours, please call our 24-hour hotline at 404-637-0540 and press “1.”

Utility Facility Encroachment Permit

If you will be working on utilities in city right-of-way, please contact Public Works Director Richard Meehan at 404-637-0540 or via email at richard.meehan@brookhavenga.gov.

Vehicle Registration

To register your vehicle in the state of Georgia, you must contact the Georgia Department of Revenue Motor Vehicles Division, <http://motor.etax.dor.ga.gov/motor/MVDOnline.aspx>. MVD office hours are: 7:30 a.m. to 4:30 p.m. Monday thru Friday excluding state holidays. The Georgia Department of Revenue Motor Vehicle Division is located at 4125 Welcome All Road, Atlanta, GA 30349.

Voting

The [DeKalb County Voter Registration Office](#), handles voter registration for all DeKalb County residents regardless of the city or unincorporated area where you reside. You must be registered to vote in an election and must be registered as a resident within the area in which you intend to vote. In addition, you must be registered 29 days prior to the election date. The Voter Registration office is located:

4380 Memorial Drive, Suite 300
Decatur, GA 30032
Phone: 404-298-4020
Fax: 404-298-4038
Email: Voterreg@dekalbcountyga.gov
Office Hours: Mon-Fri, 8:00 AM to 4:30 PM

Water

The City of Brookhaven relies on DeKalb County Department of Watershed Management for its water. To start service, end service or report emergencies call:

DeKalb County Department of Watershed Management
1580 Roadhaven Drive
Stone Mountain, GA 30083
Main: 770-621-7200
24-Hour Emergency: 770-270-6243
All Billing, New Service, Meter Reading: 404-378-4475

Water Leaks

If you see water leaking in the road please contact DeKalb County Watershed at 770-621-7200 and press “2.”

Zip Codes

The zip code associated with the City of Brookhaven is 30319, 30324, 30329, and 30341.

Zoning

Contact the Zoning Office by calling 404-637-0500 for zoning information, applications, and agendas. In the City of Brookhaven, there are several residential districts which allow various forms and densities of residential development, and commercial districts, which limit the type and form of commercial uses.

Zoning Board of Appeals (ZBA)

For questions or interest in the Zoning Board of Appeals, please contact Deputy City Manager JD Clockadale at jd.clockadale@brookhavenga.gov.

Zoning Ordinance

All ordinances are posted on the City’s website.